



# Department of Business License

Vincent V. Queano, Director

500 SOUTH GRAND CENTRAL PKY, 3RD FLOOR

BOX 551810

LAS VEGAS, NEVADA 89155-1810

Phone: (702) 455-4252

Toll Free: (800) 328-4813

Fax: (702) 386-2168

<http://www.clarkcountynv.gov/businesslicense>

## RODEO PERMIT APPLICATION

### ALL APPLICATIONS REQUIRE THE FOLLOWING

- A completed *Rodeo Permit Application* (attached):
  - **Line 1:** The first line of this form calls for your business name (or your name), two (2) phone numbers where you can be reached, and an email address.
  - **Line 2:** Asks for the business address (or your address, if applicable.)
  - **Line 3:** Is the mailing address for correspondence, and only applicable if different from the business address.
  - **Line 4:** This line applies only to businesses that are incorporated or organized and filed with the Nevada Secretary of State as a legal entity. Please provide the name and address as it appears on the state registration.
  - **Contact Information:** Please indicate who you want contacted regarding the event and the contact phone number.
  - **Rodeo Permit Calendar:** There is space for five (5) rodeo events on the “Application for Rodeo Permit”, please attach any additional events on a separate sheet of paper.
  - **Signature line:** The owner should sign the form, print their name and date the signature.
- Fees for this application in the amount of \$345. (\$45 non-refundable application fee plus \$300 permit fee for rodeo permit.)
  - Payment can be made by mail to the address included above via check, cashier’s check, or money order made payable to: Clark County Business License.
- *Note:* Use one application per location. Rodeo Events with multiple event locations will require multiple permit applications.

### OTHER ACTIVITIES

- A rodeo permit does not include any licenses/ permits for any other activities performed or offered in conjunction with a rodeo.
- If there are activities conducted with your event in addition to the rodeo you may be required to obtain business licenses in conjunction with your permit.
- Common associated licenses include, but are not limited to:
  - Valid and current liquor license with Clark County Business License for event location *and* rodeo organizer.
    - Special Event Permit (submitted per event as listed in schedule below if dates are not concurrent)
  - Special Event Permit (through either Clark County Parks and Recreation or Public Works, as applicable)

### PROCESS & APPROVALS

Once the “Application for Rodeo Permit” has been submitted *and the check processed*, Clark County Business License will issue a “Rodeo Permit” *subject to approval* by inspecting agencies. It’s important to know that the “Rodeo Permit” is **not** valid until inspected and approved on the face of the form by the agencies shown. It is the responsibility of the business owner to ensure that inspections will be completed *no later than the first day of the event*. To make arrangement for inspections and sign off, the agencies have provided information below. It may be necessary to visit their offices to obtain signatures so that your permit is complete by your event date. The completed “Rodeo Permit” must be available at the event location on the day of the event.

### CONTACT INFORMATION

|  |   |
|--|---|
| <b>Clark County Zoning</b><br>Phone: (702) 455-4314<br>Address: Clark County Govt. Center, 1 <sup>st</sup> Floor<br>500 S. Grand Central Pkwy<br>Las Vegas, NV 89155 | <b>Clark County Public Works</b><br>Phone: (702) 455-6029<br>Address: Clark County Govt. Center, 2 <sup>nd</sup> Floor<br>500 S. Grand Central Pkwy<br>Las Vegas, NV 89155                              |
| <b>Clark County Building Department</b><br>Phone: (702) 455-7410<br>Address: 4701 W. Russell Rd.<br>Las Vegas, NV 89118  | <b>Clark County Animal Control</b><br>Phone: (702) 455-7710<br>Address: 2901 E. Sunset Rd.<br>Las Vegas, NV 89120   |
| <b>Clark County Fire Department</b><br>Phone: (702) 455-7317<br>Address: 575 E. Flamingo Rd.<br>Las Vegas, NV 89119  | <b>Clark County Environment and Sustainability Department</b><br>Phone: (702) 455-5942<br>Address: Clark County Govt. Center, 1 <sup>st</sup> Floor<br>500 S. Grand Central Pkwy<br>Las Vegas, NV 89155 |
| <b>Las Vegas Metropolitan Police Department (Special Events)</b><br>Phone: (702) 828-3442<br>Address: 400 S. Martin L. King Blvd.<br>Las Vegas, NV 89106             | <b>Southern Nevada Health District</b><br>Phone: (702) 729-1528<br>Address: 625 Shadow Lane<br>Las Vegas, NV 89106  |



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## RODEO PERMIT APPLICATION

- Please fill out form completely; use **black** ink only; *incomplete, illegible, or altered application forms will be returned.*
- Payments can be made by cash, check, or money order made payable to: Clark County Department of Business License.

### BUSINESS INFORMATION

Entity/ Business Name:

Business Phone Number:

Alternate Contact Phone Number:

Business Email Address:

### BUSINESS LOCATION AND CONTACT INFORMATION

#### Business/ Mailing Address

Business Address:

City/ State:

Zip Code

Country:

Check here if Mailing Address is the same as the Business Address. If different, please provide current mailing address on next line.

Mailing Address:

City/ State:

Zip Code

Country:

Corporation Name/ Address (if applicable):

City/ State:

Zip Code

Country:

#### Contact Information

Contact Name/ Person in Charge: (First, M.I., Last)

Email Address:

Primary Phone:

Alternate Phone:

### RODEO PERMIT CALENDAR

Location of Rodeo (Street Address, City, State, Zip Code):

Rodeo Start Date:

Rodeo End Date:

*NOTICE: Use one application per location. Rodeo Events with multiple event locations will require multiple permit applications.*

### SIGNATURES (requires signatures of owner, officer, authorized or legal signer)

I certify the information provided herein and attached is true and accurate to the best of my knowledge. I understand that providing false, misleading or fraudulent statements on this application or supporting documentation may be grounds for denial of this license or later revocation, suspension or non-renewal.

Applicant's Signature

Print Name and Title

Date

### FOR OFFICIAL USE ONLY

|                        |   |              |       |
|------------------------|---|--------------|-------|
| Parks and Recreation   | <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> N/A | Reviewed by: | Date: |
| Zoning                 | <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> N/A | Reviewed by: | Date: |
| Business License Staff | <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove                              | Reviewed by: | Date: |
| CCBL Director          | <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove                              | Signed:      | Date: |